

NATIONAL NON-DOMESTIC RATES

DISCRETIONARY RATE RELIEF APPLICATION

INFORMATION TO BE SUPPLIED BY CHARITABLE ORGANISATIONS, NOT FOR PROFIT ORGANISATIONS, CASC'S FROM THE NATIONAL NON-DOMESTIC RATE UNDER THE LOCAL GOVERNMENT FINANCE ACT 1988 SS47 & 48

Each application for discretionary rate relief is considered in line with the Council's discretionary rate relief policy. A factsheet detailing this policy is attached.

Please answer the questions as fully as possible using separate sheets of paper where necessary.

Account Ref:

Financial Year:

1. Name of organisation	
2. Address of property for which relief is sought	
3. Description of the business / organisation	
3. Charity number or Community Amateur Sports Club (CASC) registration number and date of registration <i>If exempt from registration, please state grounds</i>	
4. If the organisation is not a registered charity or CASC, please enclose a copy of its constitution, memorandum of articles of association or rules of association	
5. If the property is empty, please state: (a) whether the organisation was the last occupier of the property	

<p>(b) whether the organisation intends to be the next occupier of the property, and if so, the purpose for which it is to be used</p> <p>(c) what legal interest the organisation has in the property (i.e. freehold/lease/licence etc.)</p>	
<p>6. Aims and objectives of the organisation</p>	
<p>7. Details of the services provided from the property (please also enclose any leaflets etc. describing the services provided)</p>	
<p>8. How do the services provided benefit the residents of Mendip District Council? Please describe:</p>	
<p>9. Are the services available to anyone wishing to use them? If not, what criteria are used to decide who should receive them?</p>	
<p>10. Are the premises used for any other purpose other than those for the organisation? If so, please give details</p>	

11. Are you an international, national or regional organisation? If so we would not normally award discretionary relief unless you are a strategic partner of Mendip District Council.	
12. What % of the users/visitors of your services live in Mendip District Council?	
13. Name, address, telephone number and e-mail of person to whom future correspondence/ enquiries should be addressed	

I certify that to the best of my knowledge and belief the foregoing statements are correct, and that the organisation to which they refer is not established or conducted for profit.

I HEREBY CERTIFY THAT I WILL NOTIFY THE COUNCIL OF ANY CHANGES TO THESE PARTICULARS SHOULD THEY OCCUR.

DATE: _____

SIGNED: _____

CAPACITY IN WHICH SIGNED: _____

Once completed, this form should be returned to:

Mendip District Council, Business Rates Section, Cannards Grave Road, Shepton Mallet, BA4 5BT

Please note that Rates are payable as billed while applications for discretionary relief are considered. If the Council decide to grant relief, a refund will be issued, or the remaining instalments will be reduced accordingly.