

MENDIP DISTRICT COUNCIL FORWARD PLAN

The Council is required to publish a document which sets out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings, full Council meetings and meetings of the Phoenix Sponsorship Board. It also includes some matters which are not key decisions, but are included in the interest of transparency.

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

*The Council has decided that the relevant threshold at or above which the decision is significant will be £100,000 for capital /revenue expenditure or savings.

Cabinet meetings, full Council meetings and meetings of the Phoenix Sponsorship Board are held in public in at the Council Offices Shepton Mallet, unless there is a resolution for all or part of the meeting to be held in private in order to consider exempt information/confidential business. Decisions to discuss any items of business in private (whether forming part of a public meeting or not) will be published at least 28 days before the meeting at which they are due to be discussed. This applies whether or not the item to be discussed is a key decision. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings, full Council meetings and meetings of the Phoenix Sponsorship Board are also published on the Council's website at least five clear working days before the meeting date.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered during the period of the Plan, which will also include reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). Where possible, the Council, will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date plan.

The Cabinet meets regularly and comprises the following elected Members:

- Cllr Ros Wyke, Leader of Mendip District Council
- Cllr Janine Nash, Deputy Leader of Mendip District Council and Portfolio Holder for Planning Policy and Local Plan
- Cllr Tom Ronan, Portfolio Holder for Strategic Policy and Climate Change
- Cllr Barry O’Leary, Portfolio Holder for Enterprise and Finance
- Cllr Peter Goater, Portfolio Holder for Economic Development
- Cllr Simon Carswell, Portfolio Holder for Corporate Services and Performance Management
- Cllr Damon Hooton, Portfolio Holder for Development management and Enforcement
- Cllr Pinnock, Portfolio Holder for Housing Services
- Cllr Heather Shearer, Portfolio Holder for Community Health Services
- Cllr Nick Cottle, Portfolio Holder for Neighbourhood Services

The Phoenix Sponsorship Board also meets regularly and comprises of the following elected Members:

- Cllr Ros Wyke, Leader of Mendip District Council
- Cllr Janine Nash, Deputy Leader of Mendip District Council
- Cllr Barry O’Leary, Portfolio Holder for Enterprise and Finance
- Cllr Peter Goater, Portfolio Holder for Economic Development
- Cllr Shane Collins, Leader of the Opposition

For general enquiries about the Forward Plan:

- You can view it on the Council’s web site at: <https://www.mendip.gov.uk/forwardplan>
- You can arrange to inspect it at the Council Offices (in Shepton Mallet).
- Alternatively, copies can be obtained from the Committee Services Team by telephoning 0300 303 8588.

To make representations about proposed decisions please contact the Committee Services Team at Committee_Services@mendip.gov.uk or by telephoning 01749 341341

The agenda and papers for all of the Council’s public meetings can be found on the Council’s website

Proposed decision published in Forward Plan	Date/period when decision due to be taken and by whom	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?
20.05.2019	To be taken Sometime after 20 May 2019 By Phoenix Sponsorship Board	Strategic Investment Opportunities	Report and relevant background papers	Yes, on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed: Category 3 – Information relating to the financial or business affairs of any particular person (including those of the Council).
20.05.2019	To be taken Sometime after 20 May 2019 By Phoenix Sponsorship Board	Strategic Acquisition Opportunities	Report and relevant background papers	Yes, on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed: Category 3 – Information relating to the financial or business affairs of any particular person (including those of the Council).

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20.05.2019	To be taken Sometime after 20 May 2019 By Phoenix Sponsorship Board	Development and Investment opportunities in respect of the Shape Mendip site, Shepton Mallet	Report and relevant background papers	Yes, on the grounds that exempt information (as defined in Schedule 12A Local Government Act 1972) of the following description is likely to be disclosed: Category 3 – Information relating to the financial or business affairs of any particular person (including those of the Council).
20.05.2019	To be taken every September By full Council	Outturn Treasury Management Strategy Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
05.09.2019	To be taken by September 2019 By Full Council	Polling District and Polling Places Review Report Author: Steven Lake Steven.Lake@mendip.gov.uk	Report and relevant background papers	No

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05.09.2019	To be taken by September 2019 By Full Council	Update of Progress to Address the Council's Climate Emergency Commitments Report Author: Tracy Aarons Tracy.Aarons@mendip.gov.uk	Report and relevant background papers	No
05.09.2019	To be taken by September 2019 By Full Council	Governance Arrangements for the Heart of the South West Joint Committee Report Author: Stuart Brown Steven.Lake@mendip.gov.uk	Report and relevant background papers	No
05.09.2019	To be taken by September 2019 By Full Council	Independent Person, Standards Committee Report Author: David Clark David.Clark@mendip.gov.uk	Report and relevant background papers	No
04.09.2019	To be taken October 2019 By Cabinet	Berkley Marsh Public Space Protection Order Update Report Author: Haylee Wilkins Haylee.Wilkins@mendip.gov.uk	Report and relevant background papers	No

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22.08.2019	To be taken October 2019 By Cabinet	Community Health Advisory Services Development Report Author: Mike Berry Michael.Berry@mendip.gov.uk	Report and relevant background papers	No
10.09.2019	To be taken October 2019 By Cabinet	Mental Health Champions Report Author: Claire Malcolmson Claire.Malcolmson@mendip.gov.uk	Report and relevant background papers	No
20.08.2019	To be taken October 2019 By: Cabinet	Loan to Somerset Waste Partnership for Waste Vehicles and Associated Infrastructure Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	Not for publication by nature of: Paragraph 3, information relating to the financial or business affairs of any particular person (including those of the Council)
10.06.2019	To be taken each July, October, January and April By: Cabinet	Irrecoverable Arrears Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	Not for publication by nature of: Paragraph 1, information relating to any individual Paragraph 2, information which is likely to reveal the identity of an individual Paragraph 3, information relating to the financial or

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				business affairs of any particular person (including those of the Council)
20.05.2019	To be taken November 2019 By Cabinet	Enforcement Update Report Author: Haylee Wilkins Haylee.Wilkins@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken November 2019 By Cabinet	Somerset Climate Strategy Framework Proposal Report Author: Tracy Aarons Tracy.Aarons@mendip.gov.uk	Report and relevant background papers	No
14.06.2019	To be taken November 2019 By Cabinet	Homeless and Rough Sleeping Strategy Report Author: Jai Vick Jai.Vick@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken November 2019 By Cabinet	Council Tax Support Options 2019 Report Author: Steve Shrimplin Steve.Shrimplin@mendip.gov.uk	Report and relevant background papers	No

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16.08.2019	To be taken November 2019 By Cabinet	Mendip Market Strategy Report Author: Suzanne Sharpe Suzanne.Sharpe@mendip.gov.uk	Report and relevant background papers	No
16.08.2019	To be taken November 2019 By Cabinet	Events Strategy Report Author: Suzanne Sharpe Suzanne.Sharpe@mendip.gov.uk	Report and relevant background papers	No
14.09.2019	To be taken November 2019 By Cabinet	Mendip Local Plan Part 2 Examination Update Report Author: Andre Sestini Andre.Sestini@mendip.gov.uk	Report and relevant background papers	No
03.09.2019	To be taken December 2019 By Cabinet	Energy Investments Strategy Report Author: Jane Sharp Jane.Sharp@mendip.gov.uk	Report and relevant background papers	No
28.08.2019	To be taken December 2019 By Cabinet	Formal Review of Local Plan Part 1 & 2 Local Development Scheme Report Author: Andre Sestini Andre.sestini@mendip.gov.uk	Report and relevant background papers	No

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20.05.2019	To be taken every December By Cabinet	Quarter 2 Performance Report Report Author: Sara Skirton Sara.Skirton@mendip.gov.uk	Report and relevant background papers	No
14.06.2019	To be taken every December By Cabinet	Quarter 2 Budget Monitoring Report Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every December By Cabinet	Treasury Management Strategy – Mid Year Update Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every December By: Cabinet	Business Rates Discretionary Relief Policy 2019-20 Report Author: Steve Shrimplin Steve.Shrimplin@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every December By Cabinet	Somerset Waste Authority Outline Business Plan 2019-24 Report Author: Haylee Wilkins Haylee.Wilkins@mendip.gov.uk	Report and relevant background papers	No

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20.05.2019	To be taken every December By: Cabinet	Council Tax Support Policy f Report Author: Steve Shrimplin Steve.Shrimplin@mendip.gov.uk	Report and relevant background papers	No
05.09.2019	To be taken by December 2019 By Full Council	Polling District and Polling Places Review Outcomes Report Author: Steven Lake Steven.Lake@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken December By Full Council	Changes to the Constitution Report Author: David Clark David.Clark@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every December By Full Council	Treasury Management Strategy – Mid Year Update Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every December By Full Council	Set Council Tax Taxbase Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No

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20.05.2019	To be taken every February By Cabinet	Capital Strategy and 2019/20 detailed Capital Programme Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every February By Cabinet	Treasury Management Strategy Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every February By Cabinet	Medium Term Resource Strategy (MTRS) with recommendation to full Council Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every February By full Council	Capital Strategy and 2019/20 detailed Capital Programme Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every February By full Council	2019/20 Treasury Management Strategy Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No

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20.05.2019	To be taken every February By full Council	Medium Term Resource Strategy (MTRS) Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every February By full Council	Council Tax Setting Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every February By full Council	Mental Health Champion Report Report Author: Nataliya Wills Nataliya.Wills@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every February By full Council	Pay Policy Statement 2018 / 2019 Report Author: David Clark David.Clark@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every March By Cabinet	Quarter 3 Performance Report Report Author: Sara Skirton Sara.Skirton@mendip.gov.uk	Report and relevant background papers	No

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14.06.2019	To be taken every March By Cabinet	Quarter 3 Budget Monitoring Report Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every March By: Cabinet	Calendar of Public Meetings Report Author: Claire Dicken Claire.Dicken@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every April by Cabinet	Equality Objective Update Report Author: Tom Rutland txrutland@somerst.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every April By Cabinet	Member Development Report Author: Claire Dicken Claire.Dicken@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every May By Cabinet	Outturn Budget Monitoring Report Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No

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20.05.2019	To be taken every May By Cabinet	Regulation of Investigatory Powers Act 2000 (RIPA) Report Author: Lesley Dolan Lesley.Dolan@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every May By Cabinet	Annual Safeguarding Report Report Author: Nicola Fensham Nicola.Fensham@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every May By full Council	Calendar of Public Meetings Report Author: Claire Dicken Claire.Dicken@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every May By full Council	Review of Scrutiny Arrangements Report Author: Tracy Aarons Tracy.Aarons@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every May By full Council	Review of Polling District and Polling Places Report Author: Steven Lake Steven.Lake@mendip.gov.uk	Report and relevant background papers	No

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20.05.2019	To be taken every June By Cabinet	Shape Mendip Lottery Review Report Author: Jane Sharp Jane.Sharp@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every June By Cabinet	Outside Body Arrangement Report Author: Claire Dicken Claire.Dicken@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every July By: Cabinet	Quarter 4 Corporate Performance Report Author: Sara Skirton Sara.Skirton@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken every July By Cabinet	Outturn Treasury Management Strategy Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken August 2019 thereafter every July By Cabinet	Mendip Health and Wellbeing Board – update Report Author: Nataliya Wills Nataliya.Wills@mendip.gov.uk	Report and relevant background papers	No

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20.05.2019	To be taken every September By: Cabinet	Quarter 1 Corporate Performance Report Author: Sara Skirton Sara.Skirton@mendip.gov.uk	Report and relevant background papers	No
14.06.2019	To be taken every September By Cabinet	Quarter 1 Budget Monitoring Report Report Author: Paul Deal Paul.Deal@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken TBC By Cabinet	Modern.Gov Software Report Author: Jane Sharp Jane.Sharp@mendip.gov.uk	Report and relevant background papers	No
20.05.2019	To be taken TBC By Cabinet	Bereavement Strategy Report Author: Haylee Wilkins Haylee.Wilkins@mendip.gov.uk	Report and relevant background papers	No
14.06.2019	To be taken TBC	Connecting Devon & Somerset update Report Report Author: Julie Reader-Sullivan/Jenny Pitcher	Report and relevant background papers	No

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		Jenny.Pitcher@mendip.gov.uk		
06.08.2019	To be taken TBC By Cabinet	Fusion's Annual Plan Report Author: Sara Skirton Sara.Skirton@mendip.gov.uk	Report and relevant background papers	No