

NATIONAL NON-DOMESTIC RATES



INFORMATION TO BE SUPPLIED BY CHARITABLE ORGANISATIONS SEEKING MANDATORY RELIEF FROM THE NATIONAL NON-DOMESTIC RATE UNDER THE LOCAL GOVERNMENT FINANCE ACT 1988 SS43 & 45

Please answer the questions below as fully as possible using separate sheets of paper where necessary.

Account Ref:

1. Name of organisation	
2. Address and description of property for which relief is sought	
3. Charity number and date of registration	
4. Purpose for which the property is used	
5. If the property is empty, please state: (a) whether the organisation was the last occupier of the property (b) whether the organisation intends to be the next occupier of the property, and if so, the purpose for which it is to be used (c) what legal interest the organisation has in the property (i.e. freehold/lease/licence etc.)	

6. Name, address and telephone number of person to whom future correspondence/ enquiries should be addressed	

I certify that to the best of my knowledge and belief the foregoing statements are correct, and that the organisation to which they refer is not established or conducted for profit.

I HEREBY CERTIFY THAT I WILL NOTIFY THE COUNCIL OF ANY CHANGES TO THESE PARTICULARS SHOULD THEY OCCUR.

DATE: _____

SIGNED: _____

CAPACITY IN WHICH SIGNED: _____

Once completed, this form should be returned to:

Mendip District Council, Business Rates Section, Cannards Grave Road, Shepton Mallet, BA4 5BT

Please note that Rates are payable as billed while applications for discretionary relief are considered.

If the Council decide to grant relief, a refund will be issued, or the remaining instalments will be reduced accordingly.